

SRI GURU TEG BAHADUR KHALSA COLLEGE

INTERNAL QUALITY ASSURANCE CELL

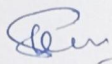
Dated:- 24/07/2023

Minutes of meeting


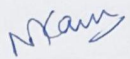
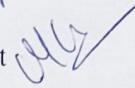


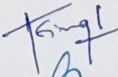
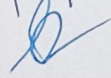
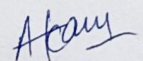
A meeting was held on 24/07/2023 in the office of the coordinator of IQAC. Following members were present in the meeting.

Chairman: Dr . Jasvir Singh (Principal)

IQAC Coordinator: Dr. Sangeet Kumar

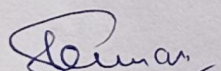


Members:


1. Dr. Mandeep Kaur, Assistant Professor in Chemistry 
2. Dr. Navjeet Kaur, Assistant Professor in Commerce & Management 
3. Dr. Manpreet Kaur, Assistant Professor in Commerce & Management 
4. Dr. Darpan Sood, Assistant Professor in Mathematics 
5. Er. Tajinder Kaur, Assistant Professor in Computer Science 
6. Dr. Amrit Singh, Assistant Professor in Physics 
7. Dr. Sartaj Singh, Assistant Professor in Botany 
8. Ms. Amandeep Kaur, Assistant Professor in Computer Science 

The following points were discussed and suggested by the members.

- The feedback analysis report for the session 2022-23 was discussed.
- The Academic Calender for the session 2023-24 was finalized.
- It was proposed to start new Add-On Courses/ Value-added courses by all departments during the session 2023-24.


Dr. Sangeet Kumar

IQAC Coordinator


Dr. Jasvir Singh
Principal

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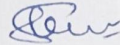
Dated :- 22/08/2023

Minutes of meeting


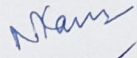
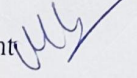


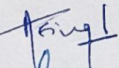

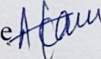
A meeting was held today in the office of the coordinator of IQAC. Following members were present in the meeting.

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IQAC Coordinator: Dr. Sangeet Kumar

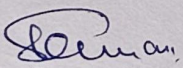



Members:

1. Dr. Mandeep Kaur, Assistant Professor in Chemistry 
2. Dr. Navjeet Kaur, Assistant Professor in Commerce & Management 
3. Dr. Manpreet Kaur, Assistant Professor in Commerce & Management 
4. Dr. Darpan Sood, Assistant Professor in Mathematics 
5. Er. Tajinder Kaur, Assistant Professor in Computer Science 
6. Dr. Amrit Singh, Assistant Professor in Physics 
7. Dr. Sartaj Singh, Assistant Professor in Botany 
8. Ms. Amandeep Kaur, Assistant Professor in Computer Science 

The following points were discussed and suggested by the members

- A strategic plan was discussed to prepare AQAR for the session 2022-2023. In this regard, the duties were assigned to all criterion incharges for compilation of report for their respective criterion.
- Various committees were formed regarding Youth festival 2023


Dr. Sangeet Kumar
IQAC Coordinator


Dr. Jasvir Singh
Principal

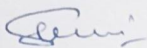
Dated :- 15/12/2023

Minutes of meeting


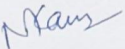
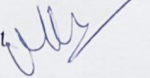


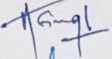


A meeting was held today in the office of the coordinator of IQAC. Following members were present in the meeting.

Chairman: Dr. Jasvir Singh (Principal)

Coordinator: Dr. Sangeet Kumar

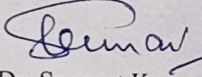


Members:

1. Dr. Mandeep Kaur, Assistant Professor in Chemistry 
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6. Dr. Amrit Singh, Assistant Professor in Physics 
7. Dr. Sartaj Singh, Assistant Professor in Botany 
8. Ms. Amandeep Kaur, Assistant Professor in Computer Science 


The following points were discussed and suggested by the members

- The work done by all the members for timely submission of AQAR was reviewed.
- The achievements of the college in Youth Festival and other extra-curricular activities were discussed.
- List of Add-on/ Value-Added courses was discussed and finalized.
- Performa for feedback collection was discussed.



Dr. Sangeet Kumar

IQAC Coordinator



Dr. Jasvir Singh

Principal

SRI GURU TEG BAHADUR KHALSA COLLEGE

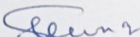
INTERNAL QUALITY ASSURANCE CELL

Dated:- 22/01/2024


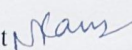
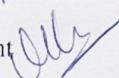


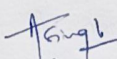


Minutes of meeting

A meeting was held today in the office of the convener of IQAC. Following members were present in the meeting.

Chairman: Dr. Jasvir Singh (Principal)

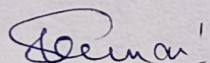
Coordinator: Dr. Sangeet Kumar 

Members:


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The following points were discussed and suggested by the members

- Guidelines were finalized for running Add-on Courses.
- It was planned to conduct annual Athletic Meet for the session 2023-24.
- It was decided to organize NEP Orientation and Sensitization Programme for faculty for incorporation of NEP 2020 for upcoming session 2024-25.
- It was also decided to organize a guest lecture on Professional Ethics for the faculty.


Dr. Sangeet Kumar

IQAC Coordinator


Dr. Jasvir Singh

Principal

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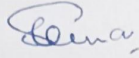
Dated :- 03/05/2024

Minutes of meeting


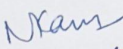
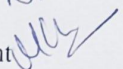


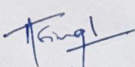

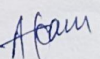
A meeting was held on 03/05/2024 in the office of the convener of IQAC. Following members were present in the meeting.

Chairman: Dr. Jasvir Singh (Principal)

Coordinator: Dr. Sangeet Kumar

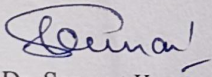


Members:

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The following points were discussed and suggested by the members

- The feedback Performa for curriculum, college campus, library services, examinations services and teachers was reviewed. Further, a strategic plan was prepared to get the forms filled by the students, parents, alumni and teachers.
- Discussion was made to conduct Board of Studies for syllabus updation in view of NEP 2020 by various departments.
- The plan of action for upcoming session 2024-25 was chalked out.



Dr. Sangeet Kumar

IQAC Coordinator



Dr. Jasvir Singh

Principal



SRI GURU TEG BAHADUR KHALSA COLLEGE

Sri Anandpur Sahib, Distt. Rupnagar (Punjab) 140118

An Autonomous (Grant in Aid) College

Website: www.sgtbcollege.org.in | E-Mail: sgtbkc@sgtbcollege.org.in | Phone: 01887-232037


ACTION TAKEN REPORT

2023-24

The action taken report for the session 2023-24 for the various suggestions made in the IQAC meetings from July, 2023 to June, 2024 is as under:

| Date | Suggestion(s) | Action taken |
|------------|--|--|
| 24/07/2023 | a) It was proposed to continue new Add-On Courses/ Value-added courses by all departments. | a) All the departments were advised to prepare a list of Add-on/Value added courses which they can offer in this session. |
| 22/08/2023 | a) Agenda to prepare AQAR for the session 2022-2023 b) To participate in Youth Festival, various committees were formed. | a) Strategic plan was finalized and AQAR duties were assigned for timely completion. b) Youth festival committees started their work and prepared students for Youth Festival. |
| 15/12/2023 | a) The work done by all the members for timely submission of AQAR was reviewed. b) List of Add-on/ Value-Added courses was discussed and finalized. | a) AQAR report corrected, compiled and submitted. b) Departments were guided to prepare syllabus, brochure for their selected Add-on courses. 33 Add-on courses were finalized. |
| 12/01/2024 | a) Guided to run Add-on Courses. b) Planned to conduct annual Athletic Meet. c) It was decided to organize NEP Orientation and Sensitization Programme for faculty for incorporation of NEP 2020 for upcoming session 2024-25. | a) 33 courses were started by various departments. b) 54th Annual Athletic Meet was organized successfully on 6 th March, 2024. c) NEP Orientation and Sensitization Programme was organized on 19 th to 26 th Feb, 2024. d) A guest lecture on Professional Ethics was conducted on 10 th April, 2024. |




Principal
Sri Guru Teg Bahadur Khalsa College
Sri Anandpur Sahib, Distt. Rupnagar
Punjab -140118

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| | | |
|------------|---|--|
| | d) It was proposed to conduct a guest lecture on Professional Ethics for the faculty. | |
| 03/05/2024 | <p>a) The feedback Performa for curriculum & examination, institutional & library and teachers was reviewed. Further, a strategic plan was prepared to get the forms filled by the students, parents, alumni and teachers.</p> <p>b) Discussion was made to conduct Board of Studies for syllabus updation by various departments.</p> <p>c) It was decided to publish departmental books</p> | <p>a) Feedback forms were circulated and feedback was collected successfully.</p> <p>b) Departments started their work on syllabi and Board of Studies was planned and conducted.</p> <p>c) For books, ISBN were applied, compilation work completed and sent for proof reading.</p> |



Principal

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