YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib
• Name of the Head of the institution	Dr. Jasvir Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9417012430
• Alternate phone No.	01887232037
• Mobile No. (Principal)	9417012430
• Registered e-mail ID (Principal)	sgtb321@gmail.com
• Address	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib, Distt.-Ropar, Pin Code-140118, Punjab
• City/Town	Sri Anandpur Sahib
• State/UT	Punjab
• Pin Code	140118
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	28/12/2018
• Type of Institution	Co-education

• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**Dr. Sangeet Kumar**
• Phone No.	**8427822077**
• Mobile No:	**8427822077**
• IQAC e-mail ID	**iqacsgtbkc@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sgtbcollege.org.in/IQAC.aspx?IQAC=3
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sgtbcollege.org.in/IQAC.aspx?IQAC=11

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A**	**3.01**	**2015**	**04/12/2018**	**31/12/2024**

6.Date of Establishment of IQAC	**10/07/2006**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Principal, Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	DBT Star Status	Deartment of Biotechnology, Ministry of Science & Technology,GoI	22/11/2022	3300000
Dr. Vimal Mehta (PI) & Dr. Deep Shikha (Co-PI), Assistant Professor, Department of Physics	Major Research Project	DAE-BRNS	06/07/2022	566750

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	[View File](#)	

9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Implementation of NEP 2020 through introduction of IDC Courses at UG level
Introduction of Add on Courses at UG and PG level
Establishment of new Computation labs in College
Promotion of Research
To organize more placement related activities for students

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To intruduce interdisciplinary courses at undergraduate level as per guidelines of NAAC for incorporation of National Education Policy 2020.	To incorporate NEP 2020, thw College introduced 16 Interdiciplinary Courses at UG level.
To introduce new job-oriented professional programmes at UG and PG level.	College submitted proposal to AICTE to start MCA Course.
To establish new Computational labs with Mathematical programming softwares like MATLAB etc.	Two new Computation labs have been established in the College.
To start new Value Added Courses for UG and PG students.	College offered 51 Add on Courses to UG and Pg students during the year.
For promotion of research, to organize national and international conferences.	The college organized 4 conferences in different subjects.
To organize faculty development programs for teaching faculty and workshops for non-teaching staff.	Several workshops organized by College for updation of faculty members.

13.Was the AQAR placed before the statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Was the institutional data submitted to AISHE ?	**Yes**

- Year

Year	Date of Submission
2022-2023	22/02/2024

15.Multidisciplinary / interdisciplinary

The main aim of National Education Policy 2020 is to transform India into global knowledge superpower. In regard to focus on NEP preparedness, the College has organized several webinars and guest lectures. At UG and PG level, the college has already implemented CBCS and as a result large number of interdisciplinary courses have been taught to students. In view of implementation of NEP 2020, the College has added up new interdisciplinary courses in all programmes starting from first year classes from the session 2022-23. In addition, College is recipient of DST-FIST scheme, under which Faculty members are engaged in interdisciplinary research.

16.Academic bank of credits (ABC):

The College is in the process of implementation of Academic Bank of Credits for all stakeholders.

17.Skill development:

The College gives special importance to vocational education that aims to generate skilled manpower. At present, the College is running 5 B.Voc courses namely, B.Voc(Software Development), B.Voc (Food Processing), B.Voc (Hospitality & Tourism), B.Voc (Retail Management) and B.Voc (Pharmaceutical Chemistry) successfully. The main focus lies on outcome based learning through acquisition with experiential learning and upgrading the skills so as to make the students employable. The College has signed MOU's with several industries to provide internships and on-job-trainings to students. In addition, the College conducts several workshops and training programs for the said purpose for UG and PG students. The syllabi of B.Voc courses is regularly updated. The B.Voc programmes offer multiple entry and exit options with appropriate certifications of

the students where each exit point is linked to a specific job role as per NSQF specifications. Moreover, several departments impart trainings and hands-on sessions for skill updation of the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

National Education Policy 2020 lays down great emphasis on the promotion of multilingualism in teaching in learning practices. In this regard, the College adopts several initiative like use of multi-language formula in classroom teaching. Also, several courses have the provision of taking examination in any medium viz. Punjabi or English. The regional language Punjabi is taught as a compulsory subject in all UG programmes. In addition, the College offers a variety of subject combinations including Punjabi Literature, Hindi Literature, English Literature, Religious Studies, Music Vocal and Gurmat Sangeet are offered to BA classes. Moreover, courses like Vedic Mathematics, Yoga and Fitness etc. are also offered to UG students through Add on Courses. The College celebrates various important days namely, Hindi Diwas, Maa Boli Diwas, Matr Bhasha Diwas with a great enthusiasm. The College Literary Society and Cultural Club regularly conducts several Co-curricular and extra-curricular activities for students throughout the year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The concept of Outcome Based Learning is an important parameter of NEP 2020 for imparting quality education to meet the requirements of local, national and global challenges. POs, PSOs and Cos are prepared by each department and made available on College website for all students, teachers and stakeholders. The College promotes the use of ICT tools in teaching and learning practices. A career counselling cell is established in college to provide guidance to students regarding career opportunities. During each session, workshops and training programs are organized by different departments under the aegis of career counselling cell for students. The placement cell of college is playing a vital role in providing job opportunities to students. The students of professional courses are facilitated for internships, field training and job training.

20.Distance education/online education:

Na

Extended Profile

1.Programme

1.1   35

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1   **3288**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2   **1016**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3   **2840**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **1316**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **145**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**35**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	**3288**

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	**1016**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**2840**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	**1316**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**145**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.3 Number of sanctioned posts for the year:	**145**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**903**
4.2 Total number of Classrooms and Seminar halls	**50**
4.3 Total number of computers on campus for academic purposes	**300**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**14977340**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum has been revised in view of Today's Need of farming community, business community which are reflected in the courses like Extension and rural development, Programme development for rural families, Community nutrition and education, Plant nutrition, Gender Issues, Value and Professionsl Ethics.The institution is imparting education through 35 programs and this conglomeration caters to the specific Regional Needs. The

curriculum is aimed with solving specific requirements of all stakeholders by providing technical knowhow and help them to achieve their sustainable goals. The core value of the curriculum is to contribute significantly, to National development by imparting knowledge of sustainable development and allied subjects.Agriculture Practices for horticulture crops, Weather Modelling and computation technique. Other national issues are addressed under the courses like Soil and water conservation engineering, Renewable power sources, Food safety and quality control, Biodiversity and its conservation for creating socially and nationally responsible citizens.Courses addressing Global Needs are Global nutritional problems, Global extension systems, International trade and sustainability governance, Globalization and consumer economics.Curricula also generate entrepreneurial instinct among students through courses like practical crop production, Zoology, Botany, management etc.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240415032225.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

31

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1204

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

72

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution runs the programmes in Arts, Commerce and Science.

Curriculum is designed by all the departments in their respective manner, which included various topics covering cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. In this context, institution runs two compulsory subjects Environmental and Road Safety Awareness and Drug Abuse: Problem, Management and Prevention for all UG first year students, related to Environmental and Sustainability

Professional Ethics and Human Values: A course of one credit on human values "Professional Ethics and Human Values" is offered as a Subject / open elective to the students offered by the Department of Commerce and Management, Agriculture to take at least once during the program of study. In this respect, Social development activities i.e.working in NGOs, hygiene and health workshops, environment awareness camps,gender issues, etc. All the activities of being monitored by the faculty in charge at the institution level

Environment and Sustainability: Environmental studies is taught to all UG students in first year of their degree program. The institution took care to inculcate values related to environment and sustainability through various practices and programs under NSS and NCC. For the said purpose a lot of activities like tree plantation driveetc

Gender Equity: The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

51

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1342

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

685

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240419111706.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240419111706.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3288

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

426

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

To evaluate students' learning levels, each department considers two main criteria: the marks obtained in qualifying examinations and the departmental tests administered by the departments.

For advanced learners, a variety of initiatives are in place to

enrich their educational experience. Students are encouraged to engage in national and international webinars, providing them with opportunities to interact with experts across diverse fields. Additionally, they are tasked with projects during their final year and are motivated to present papers at seminars. Participation in online Coursera courses is common, along with involvement in the creation of educational videos, manuscript magazines, and newsletters. Webinars focusing on advanced learning prospects, online coaching for standardized tests, and problem-solving sessions are regularly organized. Personal mentoring sessions are conducted to inspire students to set high goals and work towards achieving them.

For students who require additional support in their learning journey, special remedial coaching sessions are provided for both small groups and individuals. Bridge courses are offered to address any knowledge gaps identified. Moreover, extra tutorial sessions and language guidance classes are conducted, with recorded videos of specific segments shared for reinforcement. Regular personal mentoring sessions are held to bolster confidence and monitor progress closely.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240419115731.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
15/07/2022	3288	145

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college faculty excel in integrating ICT tools into their

teaching methodologies. They employ PowerPoint presentations and simulations to facilitate experiential learning among students. Additionally, they furnish online resources and engage in interactive platforms like blogs and LMS systems such as Google Classroom to foster participative learning. Subject-specific software like Map Viewer, R, SPSS, MATLAB, CHEMDRAW, Tally 9.2, LabView, SAGE Maths, Oltaris, Oracle, MATHEMATICA, and WinXCom are utilized to enhance experiential learning across various disciplines.

In humanities and commerce departments, group discussions are orchestrated to promote participative learning, encouraging students to articulate their thoughts and solidify their comprehension. Case studies are integrated into commerce courses to enrich experiential learning. Problem-based learning serves as a foundational approach in mathematics, statistics, chemistry, and physics departments. Furthermore, faculty conduct question-answer sessions during regular lectures, fostering 'Guided Learning' through assignments like projects, presentations, surveys, and classroom seminars to nurture student development.

Industrial visits, fieldwork, and projects are embraced by multiple departments, offering students valuable opportunities for experimental learning. The college has established state-of-the-art facilities like a language laboratory and a Central Instrumental Laboratory to hone linguistic skills and proficiency in handling advanced instruments, respectively.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240419114438.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college actively promotes the utilization of ICT-enabled tools to enhance the effectiveness of the teaching and learning process. Equipped with computers connected via LAN, smart classrooms, LCD projectors, and laptops, the institution offers robust ICT facilities. Online teaching sessions are facilitated through platforms such as Zoom and Google Meet, fostering interactive engagement between faculty and students. To ensure efficient

learning, faculty members utilize Learning Management System (LMS) platforms like Google Classroom and Moodle, leveraging them for e-teaching and learning purposes, including providing references and informative videos.

Encouraging student participation, the college emphasizes the submission of e-assignments, which remain accessible for future reference. Faculty members also share a plethora of online resources, including e-books, e-content, and YouTube presentations. To broaden accessibility, teachers have established blogs, websites, and YouTube channels where students can access course materials. Recorded sessions are made available to students as supplementary reference materials, while platforms like blogs and YouTube channels facilitate student feedback and critical evaluation.

In terms of communication, various online modes such as WhatsApp, Telegram, and email are employed to keep students informed. Additionally, the college has acquired SOLITAIRE to conduct continuous assessments and online examinations, addressing the challenges posed by the pandemic situation effectively.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240419115759.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

74

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Every department develops an academic plan in consultation with their respective faculty in-charge. The principal consolidates these plans and establishes the final academic calendar, incorporating feedback from support wings such as sports, NCC, NSS, and the library. The scheduling of statutory bodies, examinations, and the start and end of semester sessions are also taken into account during this process.

The initial academic calendar undergoes refinement with input from the respective NAAC criteria chairpersons during IQAC meetings. Subsequently, the draft is approved in meetings of the academic council and the college development committee. The implementation of the academic calendar is monitored during scheduled IQAC meetings, ensuring adherence to the established timeline. In cases where activities deviate from the schedule, rescheduling is advised.

At the onset of each academic session, every faculty member prepares a teaching plan, aligning it with the syllabus, available teaching days, and standard guidelines. Midterm reviews are conducted by respective teachers and department heads. If there are discrepancies between syllabus completion and the teaching plan, arrangements for additional lectures are recommended.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

145

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

57

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

799

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

17

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

323

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The meticulous planning and scheduling of both internal and external examinations are conducted during meetings of the examinaton branch chaired by CoE. The examination branch prepares course-wise timetables for all students who have submitted examination forms. Students receive timely notification of their examination schedules through the college website and notice boards, typically a month in advance.

Under the guidance of respective chairpersons, question papers are meticulously crafted with confidentiality protocols in place. The college has developed an examination ERP system, facilitating student form submission and fee payment. The examination section generates hall tickets, marks lists, enables online mark entry, and publishes results online. Data is exported for mark sheet preparation through the Solitaire software.

The examinationforms are filled manually through the help of class In-charges. Additionally, the college has adopted a Continuous Internal Assessment System to monitor student progress throughout the academic year. This assessment includes objective and subjective questions, assignments, group discussions, minor practicals, and attendance records. The overall marks from these assessments are aggregated for internal evaluation purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240419123051.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has crafted curricula that prioritize outcomes and focus on student-centered learning. Each board of studies has integrated course-specific outcomes (COs) and program-specific outcomes (SPOs) into all syllabi. Currently, amidst the ongoing transition in alignment with the new education policy (NEP-2020), efforts to correlate and map these outcomes are in progress.

In striving to meet regional, national, and global educational needs, the statements of COs, POs, and SPOs are formulated whenever feasible. These syllabi, enriched with COs, POs, and SPOs, are publicly accessible on the college website, providing students and teachers with valuable insights. Furthermore, certain departments have also included study objectives for individual courses. A consolidated list of course outcomes is additionally provided on the college website for easy reference.

During initial course sessions, subject teachers familiarize students with the COs, encouraging them to engage with these objectives and outcomes to enrich the teaching and learning process effectively.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/2024041913319.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college's curricula are structured around outcomes and tailored to prioritize student engagement. In every program, each course syllabus incorporates both course-specific outcomes and program-specific outcomes (SPOs). Faculty members evaluate the attainment of course outcomes through internal assessments conducted for each course. Efforts to correlate and map course outcomes (COs), program outcomes (POs), and SPOs are continuously underway.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional Information	<u>https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AgarCriterion/20240419115743.pdf</u>

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

789

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>https://www.sgtbcollege.org.in/IQAC.aspx?IQAC=5</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<u>https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AgarCriterion/20240419115533.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Sri Guru Teg Bahadur Khalsa College has successfully framed and implemented a robust research policy with the objectives:

- **To Cultivate Research Temperament in faculty and students**

- **To Amplify Research Facilities in the Institute**

● **To Encourage Engaging in Multidisciplinary Collaborative Research Activities**

The Research policy is applicable to all the faculty members, students, research scholars. The College Research Advisory Committee ensures implementation of the Research Policy and timely sensitize faculty to undertake any kind of research activity in compliance with the Research Policy, in terms of ethics in research, intellectual property rights and acknowledgement. "Appreciation" is presented to academic members for contributions to research. Seed money is offered to support their research ideas. The college's Research Centre offers a forum for group study and discussion to encourage publications across multiple disciplines.

Outcomes:

● **Successful completion of vaious reserch projects funded by different agencies**

●**Incorporation of Minor Research Project as a part of curricula.**

●**Boosted-upthe participation of students and teachers in conferences and workshops.**

●**Publication of high qualityresearch papers and books/book chapters/ conference proceedings**

● **Journal published by a Publication Bureau of the collegehas recieved contunation in UGC CARE List (Group 1)**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	https://www.sgtbcollege.org.in/Uploads/OtherDocument/Research%20Promotional%20Policy-20240322112857.pdf
Any additional information	[View File](#)

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

06

File Description	Documents
e-copies of the award letters of the teachers	[View File](#)
List of teachers and details of their international fellowship(s)	[View File](#)
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

38,66,750

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	[View File](#)
List of projects and grant details	[View File](#)
Any additional information	[View File](#)

3.2.2 - Number of teachers having research projects during the year

03

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://docs.google.com/spreadsheets/d/1VJnriiJ3f3TnUk2G7ZZU7KftrkX0m19G/edit?usp=sharing&ouid=11118812864167983836&rtpof=true&sd=true
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

15

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

06

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://dbtindia.gov.in/ https://brns.res.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Indian Knowledge System (IKS): Sri Guru Teg Bahadur Khalsa College has embraced the richness of Indian Knowledge System by offering add-on courses, participationingames/eventsthat delve into traditional knowledge systems. Intellectual Property Rights Cell (IPR): IPR Cell of the institute has been established with the aim of facilitating, encouraging, promoting, and protecting scientific inquiry, research endeavors, and the academic freedom of its staff, researchers, and students.

Organic Production Unit/Vermicomposting and Green House • At the heart of this center lies the production of exotic vegetables, offering a platform for agricultural experimentation and the cultivation of high-value crops. • Vermicomposting unit, is complementing endeavour for emphasizing the importance of organic waste management and soil enrichment. The integration of a mushroom unit underscores the center's commitment to maximizing resource efficiency and diversifying agricultural outputs. Innovation: • The institute's initiative to establish a weather station, earthquake Geostation, herbal gardenand adopt villages under Unnat Bharat Abhiyan marks a significant leap forward in leveraging technology for the safety and well-being of communities • The institute has been selected for establishing Institution Innovation Council (IIC) (Dec., 2023) at our premises as per the norms and directions of Innovation Cell, Ministry of HRD, GoI.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240423041325.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

25

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

34

File Description	Documents
URL to the research page on HEI website	https://www.sgtbcollege.org.in/Research.aspx?Re=1
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

during the year

140

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

68

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240423043253.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

31

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

3

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<u>View File</u>
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Nil

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Nil

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

This era of tough and cut-throat competition has rendered our youth completely dependent on online resources. This lays an emphasis on the importance of sensitizing and engaging the young minds in various societal activities to provide positive morale and resulting in aware society. Understanding the importance of Extension and outreach activities as the vehicles for Institutional Social Responsibility, College is in forefront in taking up a number of activities with the help of Unnat Bharat Abhiyan Scheme, NSS, NCC, Red Cross Programmes and departmental activities.

Under the scheme of Unnat Bharat Abhiyaan, the Department of Agriculture has adopted 5 villages i.e. Agampur, Kalota, Majra, Basowal and Mataur. The agriculture department itself is involved in producing & selling of the exotic vegetables. The department put efforts towards dissemination of knowledge among the farmers. NSS unit has been continuously engaged in organizing several awareness rallies on the burning issues. NCC unit inculcates the discipline by conducting various training camps, trekking trips, Republic and Independence Day parade.

Red Cross in collaboration with the NSS unit has been serving the community by organizing Blood Donation Camps. Ambulance Service in the institution is also available for the students as well as for the society.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240422012621.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

03

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

26

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

683

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

03

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

26

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College has 48 classrooms, 41 Laboratories including 09 Computer labs, one server room & language lab. Apart from this, the College has one conference, staff room, girl's common room & examination branch. Central library has an e-resource centre & reading hall facility. Under DBT Star Scheme, 06 Science departments have their well-established departmental libraries. There is Central instrumentation lab (DST-FIST Scheme). Recently, two computer labs established one for Computer Science and other for Mathematics. The college has its own Community Radio station facility. The college has its own Gymnasium (UGC-CPE Scheme). Agriculture department caters in campus Herbal Garden & one Shade Net House meant for demonstration, cultivation of exotic vegetables. There is oneBotanical garden in the campus. The College also runs one Mushroom unit used for hands on training to the students. Further, there are three Agriculture farm lands located within the reach of Campus meant for Orchards, others are for cereal crops and seasonal vegetable and flower crops. In addition there is one Automatic Weather Station in College campus. Further, there is Radon Geo Station which provides Seismic data to BARC. There is one hostel for girl students with an intake of 40 students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.sgtbcollege.org.in/Default.aspx

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college duly understand the relevance of co-curricular activities in the life and carrier of students. It is actively engaged in cultural, sports and other co-curricular activities. Following facilities are available in college. Sports facilities-Cricket, kabbadi, Basketball, Football, Hockey, Handball, Kho-Kho, Volley ball, Badminton. While indoor facilities includes Chess, Yoga, Table tennis, Weight lifting platform, The college has one playground with dimensions of (running track) is 400mts. There is facility for Javelin, high jump mat, long jump. The average size of college ground is 95×125 mts. the College supports and promotes Cultural activities with suppoted facilities- Auditorium with audio-video system, multipurpose hall with stage to perform and open stage for practice and performnce.

To give wings to the artistic instincts of the students, the College has adequate facilities for cultural activities. Students are encouraged to participate in youth festivals, farewell and fresher's parties and talent hunt competitions. These events are organized under Dean Cultural. Cultural activities like Gidda, Bhangra, and Classical dance are carried out with the professional coaches and trainers' support. College teams participate in State and University level competitions.The College secured overall Third Position in Inter- Zone Competition of Punjabi University Patiala for the session2022-2023.

File Description	Documents
Geotagged pictures	[View File]()
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sgtbcollege.org.in/Department.aspx?Department=5

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

19

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

4623229/-

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using Integrated Library Management System (SOUL 3.0) and it has an extensive and varied collection of books. The library has additional facilities such as the N-LIST program by INFLIBNET, SOUL software. The library subscribes to magazines, periodicals, journals, and newspapers. The functioning of the library has been fully computerized. The information about books can be accessed from anywhere in the world on WEB OPAC.

The library is a member of the N-List consortia of the Information Library Network (INFLIBNET). Under this consortium library, more than 6,000 e-journals, 1.99 lakh e-books for students and faculty members have been provided. Library is member of DELNET (Developing Library Network) New Delhi DELNET Provides 3,90,00,000 (Books available for loan) 1,10,000 Journals, 5,000 Full-text E-journals and 1,45,000Thesis/dissertations. CDs, DVDs, CD-ROM databases, barcode scanners, and printers are available in the

library.

Facilities available in the library:

1. Free WI-FI, internet access, downloads, and printout facility has been provided.

2. Reprographic facility is available.

3. Organization of Book Exhibitions/Display of new books.

4. Proper system of feedback from users to improve library services for student and Teacher Entry registers are maintained.

5. System of recommendation for the purchase of books through Departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sgtbcollege.org.in/Library_Department.aspx

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

194798/-

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

250

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The IT Policy of the college covers relevant ethical aspects of internet use on the campus. The college has procured a secure domain for itself. The domain has data security features such as Software Security, SSL Support, Regular Backups, D DoS Attack Monitoring, Malware Scanning, Firewall Protection, etc. The colleges' Intranet is secured with dedicated firewall protection sourced from Fortinet. Both hardware and software firewalls are provided to secure network traffic in the college premises. Our leased line Internet connection is connected to the firewall, and all network queries are routed through it accordingly after successful user login confirmation. Simultaneously, College campus is secured with 24 × 7 CCTV surveillance .Automatic Backup has been enabled on all servers. Physical access to the server room is also limited and the facility is kept under lock and key. Only authorised personnel are granted entry into the server room. All official communications are handled exclusively through the official email ids. In case proprietary software such as operating systems and office suites are required, the college has purchased adequate numbers of licenses for the same. However, it is the policy of the college to promote the use of open source software in all possible scenarios. Pursuant to this, the college has

deployed open source software for practical classes of students such as Scilab, R studio, Linux, Python Anaconda etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sgtbcollege.org.in/IQAC.aspx?IQAC=1

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3288	**300**

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**A. All four of the above**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sgtbcollege.org.in/infrastructure_Detail.aspx?Cmmt=10
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1,03,54,111/-

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is well defined policy for procurement,maintenance and utilizing physical, academic and sports facilities. For instance, we have established a gymnasium hall with all modernequipments (aerobics, weight lifting).Presently, in view of need of students, a new reading hall is being constructed adjacent tolibrary building.We are also planning to increase the number of tracks in sports ground. The computer labs are also shared by other departments as per their subject needs. The College has established two new labs supported by DBT Star Schemee (Mathematics & Cmputer Science Dept.) with total 42Computers. From academics point of view recently for online teaching and learning purpose the college has purchased all relevant IT tools and softwares.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240502023612.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

257

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

611

File Description	Documents
Upload any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.sgtbcollege.org.in/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

400

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

88

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

280

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

32

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Institute has a student council constituted with academically strong students as its body. The Institute encourages participation of student representatives in various decisions making, academic and administrative committees.

Women Empowerment Committee: The girl students are part of the committee to address issues on women welfare.

Hostel Committee: They play major role regarding food quality, hygiene and other general facilities.

The National Cadet Corps (NCC) is encouraged in the institute aiming at the development of leadership, character, comradeship, spirit of sportsmanship and the ideal of service, among the youth. NCC Activities

NSS is also encouraged in the institute enabling the student to participate in service activities like organizing blood donation, rural health & sanitation etc.

The Committee of the Red Cross is an impartial, neutral and independent organization whose exclusively mission is to protect the lives and dignity of victims.

Placement Committee, a body formed of the students, by the institute, and for the students to help the whole batch in getting their summer internships placements and final placements

In addition to the above, Institute build another committees such as Anti sexual Harrasment committee, Students Scholarship committee, PTA committee and Anti Ragging committee etc. apart from this the students are involved in organizing Technical fest, Cultural fest and National Level Sports fest. Student members of all professional societies and student clubs actively take part in hosting their respective events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sgtbcollege.org.in/Uploads/OtherDocument/5.3.2%20Report-20240423035123.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

109

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Sri Guru Teg Bahadur Khalsa College has a registered Alumni Association for building strong bond between alumni and present students. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged every year to encourage and promote close relations between the Institution and its alumni and among the alumni themselves.College always initiates and develop programs for the benefit of the alumni and also guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.

Alumni assist and support the efforts of the Institution in obtaining funds for development. To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. Alumni have donated funds to assist the Poor & Merit students of the Institution. Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum revision. Few Alumni gave

Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.sgtbcollege.org.in/AlumniGalleryImages.aspx?Id=1020

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Sri Guru Teg Bahadur Khalsa College, situated in Sri Anandpur Sahib, stands as a bastion of educational excellence under the management of Shiromani Gurdwara Parbandhak Committee, Sri Amritsar. Guided by the vision "May I never refrain from righteous deeds," the college advances each year, offering a diverse range of undergraduate and postgraduate courses while continually expanding its academic repertoire. Rooted in Sikh principles, the institution's mission is to foster the emancipation of minds, molding students into ethically sound individuals equipped with contemporary knowledge and technology to navigate the global landscape.

Transparent governance is upheld through the inclusive participation of stakeholders, facilitated by well-defined policies and committees. Faculty members actively engage in various administrative roles, ensuring the smooth functioning of the institution. Academic freedom is coupled with support for research and professional development, fostering a culture of excellence. The college emphasizes ethical practices and industry engagement, leveraging e-governance for transparency and accountability. The Internal Quality Assurance Cell (IQAC) spearheads quality assurance initiatives, aligning with the

National Education Policy (NEP 2020) through add-on and interdisciplinary courses, experiential learning, and industry collaborations. The administration's alignment with these academic endeavors underscores its commitment to realizing the institution's vision and mission.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sgtbcollege.org.in/AboutColleg eHistory.aspx?aboutid=3

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib functions in a well-structured and defined manner to ensure decentralization and participative management at all levels of decision making.

(A) Decentralization Management: All UG and PG departments are working under the direction of Principal of the College. Heads of the Departments have been delegated the powers by the Principal to smoothly run the Department. As an Autonomous College, our College has an Examination branch, in which Controller of Examination is given the responsibility of examination process. Furthermore, for smooth running of college following committees have been constituted: IQAC, Admission Committee, Research Committee, UGC Committee, Sports Committee, Cultural Committee, Grievance Cell, Anti-Ragging Committee, Scholarship Committee, Library Committee.

B) The College promotes the culture of participative management at the strategic level, functional level . 1) Strategic level: The Principal,Governing body, Teachers and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, code of conduct-discipline,grievance, support services, finance etc. 2) Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.sgtbcollege.org.in/Achievments.aspx

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The College demonstrates effective and efficient functioning through its multidimensional strategic planning, encompassing teaching, learning, and infrastructure development aligned with its vision and mission. The Governing Body, led by the President of SGPC, oversees key decisions, including financial matters and policy formulation. Committees and cells streamline administrative processes, with the Principal providing direction and support while allowing autonomy to decision-making bodies.

The IQAC coordinates the formulation of the Strategic Plan, engaging stakeholders to identify focus areas and set priorities. Annual activity plans incorporate strategies to achieve stated goals. Despite challenges posed by the COVID-19 pandemic, the strategic plan is being implemented through various Management Information Systems (MISs), SOLITARE ERP, SOFTEL and MASTERSOFT, for facilitating functions like online fee payment and library management.

The college emphasizes inclusivity and skill development, evidenced by the mentor-mentee system and programs catering to diverse learner needs. Infrastructure development includes ICT-enabled labs and smart classrooms, promoting eco-friendly practices and participative management. Although the pandemic has posed challenges, the institution remains committed to deploying its strategic plan, fostering a collaborative environment conducive to achieving its objectives in higher education.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sgtbcollege.org.in/CellsandCommitte.aspx
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college operates under a robust governance framework, with a governing body overseeing its functioning. At the helm is the Principal, responsible for internal management and decision-making in consultation with the Academic Council, whose decisions are ratified by the Governing Body and Management Board. This structured approach ensures alignment with the college's vision and mission. The Principal serves as a vital liaison between management and faculty, overseeing day-to-day activities and ensuring quality across teaching, discipline, and extracurriculars. Supported by senior faculty, the Principal designs policies to deliver socially impactful and ethically sound education. The Vice-Principal assists in academic matters, while Deans oversee academic operations and research initiatives, crucial for maintaining high standards and fostering innovation. Department Heads play a pivotal role in departmental missions and policy implementation. Faculty members, pivotal in translating the Principal's vision into action, actively participate in policy-making and contribute to the college's development. The Internal Quality Assurance Cell (IQAC) ensures adherence to quality parameters through monitoring, audits, and continuous improvement initiatives, reinforcing the college's commitment to excellence.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.sgtbcollege.org.in/Uploads/Pdf/MenuPDF/20240418012438.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.sgtbcollege.org.in/CollegeDeans.aspx

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College provides all support and encouragement to the teachers for enhancing their professional development. The teachers are given Duty Leaves to attend Orientation Course, refresher courses, seminars/ Workshops and conferences. As per research promotion policy of college, the registration fees for participation in conferences and workshop are reimbursed by the college. Incentives are given to faculty for publication for research papers in SCI/UGC care listed journals and for receiving funded projects from government / non- government agencies as per Research Promotion Policy. No Overhead expenditures collected from researchers for using the facilities in the college for research or project purpose. Workshops are conducted atcollege for nonteaching staff to keep them abreast with changing technology. For Teaching and Non-Teaching Faculty:

- Maternity and Paternity Leave, Study Leaves are given to staff.
- Duty Leave for Professional and Career Development.
- Reimbursement of Registration Fees for participation in academic activities like conference/workshop.
- Day Care for kids of staff.
- Staff is given the facility to have reloadable loan from
- Provident Fund as per rules.
- Insurance schemes also offered to staff CPF, NPS and cash meant of Earned Leaves are also provided to staff.
- Dresses are given to college Bus Drivers and Security

Guards.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20230729102006.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

75

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

73

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

In Sri Guru Teg Bahadur Khalsa College the audit is done annually by finance department of Shiromani Gurudwara Pranbdhak Committee and by different wings of the audit system viz. INTERNAL AUDIT and FINANCIAL AUDIT. All expenditures of such revenue nature are audited by the internal audit. On the other side such expenditure involving payment from grants received from the state Govt. is audited by the internal audit and financial audit. Audit of accounts of the College is also conducted by the External Audit team of SGPC from time to time. The audit team does the 'TEST CHECKING' of various types of accounts relating to the funds especially received from the State government. The audit team also audits stock registers, and conducts audit of Library, audit of labs of different departments of the College and audit of all Planned Expenditures of the college. The Internal Audit of the College makes a thorough audit of the expenditures of the college. The college audit was conducted in the period of 2020-2021. The Govt. audit is conducted under the CAG (Comptroller Auditor General). In our college's Govt. audit was conducted during the year 2016-17. From time to time if there is any query raised by these government bodies it is duly resolved by the finance team under the guidance of the Principal. At present no query stand to be resolved.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240419103921.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

290000

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib, effectively manages its financial affairs to support its mission of holistic education and community engagement. Through diverse funding streams such as student fees, government grants, and philanthropic contributions, the college ensures financial stability while lessening the burden on students. These funds are thoughtfully allocated to meet various needs, including faculty salaries, infrastructure development, and extracurricular activities. The institution's commitment to transparency is evident in its governance structure, with key decisions made by the Governing Body and the Principal overseeing financial management. The college goes beyond academic pursuits by actively engaging with the local community through sports events, cultural programs, and educational initiatives. From offering free bridge courses to hosting seminars for farmers, the institution maximizes its resources to benefit society. The Principal and finance committee play integral roles in strategic financial planning, ensuring funds are utilized efficiently across departments and extension programs. By prioritizing financial accountability and community welfare, Sri Guru Teg Bahadur Khalsa College exemplifies its dedication to providing quality education and fostering social responsibility.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240419103946.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) at our College, established on July 10, 2006, embodies our steadfast commitment to upholding NAAC norms. Comprising members from diverse departments, it reflects a blend of experienced and young faculty. The IQAC aligns with the institution's Vision and Mission, defining Program Outcomes (POs) and embedding quality policies. It diligently reviews the teaching-learning process, methodologies and learning outcomes at regular intervals.

The IQAC enhances the educational experience through increased ICT integration, expanding library resources and offering skill development courses. It facilitates industrial training, assists with placements and organizes seminars, workshops and guest lectures.

Two key practices driven by IQAC initiatives are:

Elevating Student Learning Experience: The IQAC collaborates with industry partners through MOUs, facilitating industry-centric training, educational visits and workshops. Skill development courses are implemented to prepare students for the professional world. Structured feedback is collected from stakeholders, guiding improvements in curriculum, infrastructure and research, promoting student progression and quality research.

Nurturing Teacher Growth and Research: The IQAC promotes faculty development, motivating participation in FDPs, workshops and conferences. This encourages continuous learning and professional growth, with events enhancing educators' skills. The IQAC organizes training programs, NAAC awareness sessions and pedagogical training, facilitating research activities through departmental conferences, waiving participation fees to promote active teacher involvement.

In conclusion, the IQAC, committed to innovation, ensures a progressive educational journey for students and faculty.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sgtbcollege.org.in/IQAC.aspx?IQAC=9

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution's IQAC is instrumental in driving various strategies, including alumni networking, ICT integration in teaching, library expansion, skill development, industrial visits, placements and seminars for information dissemination. The IQAC fosters a learner-centric environment and diligently maintains an institutional database, analyzes feedback, conducts audits and submits the Annual Quality Assurance Report as per NAAC guidelines.

Examples of teaching-learning reforms facilitated by the IQAC include:

1. Skill Acquisition and Development:

The IQAC introduced skill-oriented Bachelor of Vocation (B.Voc) courses, blending theoretical knowledge with hands-on training in collaboration with industry experts. Initial offerings like B.Voc in Software Development and B.Voc in Food Processing were followed by B.Voc in Hospitality & Tourism, Retail Management and Medical Laboratory Technology. Additionally, the institution introduced 10 and 49 Add-on Courses in the sessions 2021-22 and 2022-23 respectively.

2. Feedback System:

The IQAC established a robust feedback system involving students, faculty, parents and alumni. Feedback is collected through online surveys and suggestion boxes, promoting transparency and inclusivity. The IQAC meticulously analyzes feedback to identify areas for improvement, leading to targeted interventions in curriculum enrichment, infrastructural development and research facilities. This data-driven approach has resulted in tangible improvements in student progression, quality research and overall institutional performance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sgtbcollege.org.in/IQAC.aspx?IQAC=4

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.sgtbcollege.org.in/IQAC.aspx?IQAC=23
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In Curricular activities: Collegeconsidering the importance of gender sanitation incorporate topics as a part of our curriculum. The topics are Liberty and Equality, Justice and Rights, Gender equality in Sikhism and Gender and Politics in India: Issues of Equality and Representation, Literature and Gender in M.A. and Women Writings and Gender and Human Rights in B.A. Honours in English.

Co-curricular Activity: The Institution has contributed to

creating awareness for gender equity in surrounding area
especially rural area.For instance, female students of NCC and NSS
have been representing the Independence Day, Republic Day parade
and Holla Mohalla. The College is taking individual specific
initiatives to facilitate gender equity, empowerment of women and
their development. Various guest lectures and awareness programs
were organized.

Facilities for Women: The college has a girls hostel, 24*7 CCTV
cameras, and security for surveillance. Both Women Cell and Women
Anti Sexual Harassment Committees address gender-based grievances.
The college ensuring the welfare of female students and a ragging-
free environment. The Mentor-Mentee system establishes a
Counselling to address student issues, promoting balance between
physical, mental, and academic progress. The facilities for
femaleare Common Room, Separate Girls Lawn and Separate Washrooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20240415121105.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

College has been actively engaged in making contributions to
environmental sustainability. Through deliberate efforts, the
College has focused on fulfilling moral, social responsibility to
promote an environmental, characterized by minimal waste and the
conservation of nature.

The College's waste management policy responsible waste production, segregation, storage, handling, and disposal.

Solid waste management: The campus primarily plantation, utilizing vermicomposting produced from the college's bio waste. The eco-friendly waste management system includes segregating biodegradable and non-biodegradable waste at disposal stage and producing manure.

Liquid and Water waste: The College strictly follows a protocol for the disposal of liquid waste. The water discharged from air-conditioners and RO is routed through pipes to flower pots and garden. Furthermore, sewage effluents are disposed of in accordance with the district municipal council's protocol.

Biomedical waste: The biomedical waste is minimal, so it responsibly disposed of by doctor in compliance with medical regulations.The add-on course "Good Laboratory Practices" to aware the students.

E-waste: The Institution has inventory of computers through re-assembling, modification and up-gradation. An MOU has been signed with ORTECH INDIA CORPORATION to ensure the efficient management of e-waste.

Waste Recycling System: Paper utilized for single-sided printing is repurposed for regular printing tasks.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The management of the college is Shiromani Gurudwara Parbhandhak Committee (SGPC), Sri Amritsar Sahib, is a religious body. Our Sikh philosophy preaches that no one should ever be discriminated in any way. The Sikh Religion has faith in equality. Sikh Gurus have taught us "Sarbat da Bhala" which means the welfare of mankind. Webelieves in equality to all cultures and traditions,

irrespective of diversities in the fields of caste, religion, region, etc. The institution provides an inclusive environment for everyone in terms of cultural, regional, linguistic, communal, socio-economic and other diversities. We also practice Langar on various occasions such as Gurpurabs, Hola Mahalla because our Gurus taught us "Pehle Pangat Paache Sangat" which means food is served to all regardless of religion, caste, gender or class. Everyone sits on the same floor (pangat) and eats together. This practice promotes equality among all the students.

Admission policy renders equality to all students. SC/ST scholarship and freeships schemes help to support economically weak students.

We organizes cultural and youth festivals every yearto participate in co-curricular and extracurricular activitiesto make them socialize in a harmonious manner. Students from different cultural backgrounds equally participate in various events with great keenness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Response:The college believes that citizens are the backbone of any nation. As active participants in society, citizens have the power to shape the political, social, and economic landscape of their country.The basic aim is to educate and aware our students and staff about the importance of Preamble, constitutional values, human rights, right to vote and citizenship.

Voters Day: Students participate in these Activities with enthusiasm. They made attractive posters on voting rights and also engaged with the public by aware them about voting right.

Youth Parliament: Institution organized with the collaboration of Ministry of Parliament Affairs of India. In this students of UG and PG classes participated. Students learned how Parliament works. We organise student visits to Punjab Legislative Assembly

Constitution Day:The day is celebrated in the college to promote Constitutional values among students/staff and to spread the message and ideas of our freedom fighters. As part of the celebrations, a number of activities aimed at highlighting and reiterating the values and principles enshrined in the Constitution are organised.

Human Rights Education: We organised a National Level One Day workshop on "Capacity Building and Personality Development" Sponsored by National Commission for Women (New Delhi) 'on 12th April, 2023.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

College celebrates Independence Day with concept of On Azadi Ka Amrit Mahatosav, Republic Day, and Constitution Day to install nationalism, sovereignty, and solidarity. International Women's Day point towards gender equity and sensitization activities undertaken by the college.

The tradition of beginning each new session with Akhand path is intrinsic to the cultural ethos of the college. Principal, staff and students attended the same to invoke the blessings of the Almighty. Institute organizes Gurmat Samangam dedicated to Martyrdom of Sri Guru Teg Bahadur Ji to commemorate the teachings of the Gurus. Festivals like Lohri, Hola Mohala and Diwali are celebrated collectively to foster cultural and religious communion. The activities such as Annual Athletic Meet. College fraternity collectively participates in National level campaigns launched by the Government such as Swachh Bharat Abhiyaan and Unnat Bharat Abhiyan thereby fulfilling its responsibility. Adding more, many events and guest lectures are regularly organized to programme of national pride and gratitude towards the sacrifices of great leaders of our country. Vigilance Awareness Week is celebrated to aware the rules and laws related against corruption. On every important day the history of day should be telecasted on Community Radio Station to spread the knowledge in society.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice – 1: Holistic Growth through Moral Values

Fostering moral values among students is for their holistic development and for preparing them to be responsible citizens. Education should not be restricted to providing knowledge; instead it should also focus on cultivating the right moral values.

Instilling moral values helps students develop the ability to make ethical decisions in situations, both within their academic and personal lives. College is in Sri Anandpur Sahib (a holy city), this fact onus us to nurture students' character by promoting virtues such as honesty, integrity, empathy, and respect for others to commemorate the supreme sacrifice made by the Ninth Guru, Sri Guru Teg Bahadur Sahib, for religious freedom and human rights.

Best Practices-2:Title: Community Service

College takes a strong stance in being socially responsible organisation. College encourages community engagement of the students and creates a positive impact on its inclusive growth. Education, has been shifting its paradigm towards being a trade commodity rather than imparting values along with knowledge. This led to decaying of values and cultural crisis further resulting in the need of "Value Education." Education with values tends to be more meaningful in social contexts.

File Description	Documents
Best practices in the Institutional website	https://www.sgtbcollege.org.in/IQAC.aspx?IQAC=14
Any other relevant information	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20230728083159.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institute believes in equality to all irrespective of diversities in the fields of caste, religion, region, etc. The institution provides an inclusive environment for everyone in terms of cultural, regional, linguistic, communal, socio-economic and other diversities.

The management of the college is Shiromani Gurudwara Parbhandhak Committee, Sri Amritsar Sahib, is a religious body. Our Sikh philosophy preaches that no one should ever be discriminated in any way. Sikh Gurus have taught us "Sarbat da Bhala" which means the welfare of mankind.

The college has CRS 90.8 MHz frequency with 40 Km range for the transmission of programmes of awareness. We also practice Langar on occasions because our Gurus taught us "Pehle Pangat Paache Sangat" which means food is served to all. Everyone sits on the same floor (pangat) and eats together. This practice promotes equality among all the students.

The Institute organizes cultural and youth festivals every year and encourages the students to participate in various co-curricular and extracurricular activities to make them socialize with one another and share their opinions and disagreements in a harmonious manner. College organize various programs to address issues like ensuring harmony, reducing vulnerability, building human capital, empowering women, and promoting all cultures.

File Description	Documents
Appropriate link in the institutional website	https://www.sgtbcollege.org.in/Uploads/pdf/IQAC/AqarCriterion/20230728083706.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1) To plan for 3rd cycle of NAAC Accreditation

2) To introduce new courses at PG level in the faculty of Science

3) To increase the number of Smart Classrooms

4) To organize more student centric academic activities

5) To facilitate and promote the use of LMS and e-Governance in academic and administrative work

6) To facilitate among the faculty to develop E-content related to their subject