

# EXAMINATION RULES

- (i) All the examinations of the Degree Courses and Post-graduate Degree courses will be conducted in semester pattern. For evaluation purpose, Internal Assessment and End Semester exams will be the criteria.
- (ii) A student will be allowed to appear in the End Semester Examination only in those subjects which he/she has mentioned in Examination Form.
- (iii) Where a subject comprises of two or more theory and practical papers in undergraduate and postgraduate course and a candidate fails in their aggregate but taking each paper separately obtains the minimum pass marks in one or more of the main examination, he/she shall be required to reappear only in those theory and practical paper(s) in which he/she has failed to obtain the minimum pass marks.
- (iv) The Supplementary examination will be held along with the routine odd/even Semesters examination. The supplementary paper would be from current syllabi prescribed for that semester in which the candidate is appearing. The student can appear only in the theory/ practical paper on the payment of the required fee. The candidate will have two consecutive attempts to clear the Supplementary Examination. In case of reappear in theory, marks of practical & internal assessment will be carried forward as original. In case of reappear in practical, marks of theory & internal assessment will be carried forward as original.
- (v) The Principal can provide Golden Chance (with special chance fee) to students who have been unable to clear their exams even after two attempts of reappear examination
- (vi) The Arts and Humanities stream students can opt at the maximum two practical subjects from various choices given to them.
- (vii) All the students are required to take Class Tests, Mid-Semester Tests and submit assignments as per the requirements of their syllabi and rules of the college. Any student who is absent from such tests will be fined Rs.100/- per paper/assignment. Students who do not appear in Mid-Semester examination may be given a chance to appear in special test after depositing Rs 500/- as special Test Fee. No other chance will be given after the Special Test. Roll numbers will not be issued to the defaulters.
- (x) A candidate is required to secure at least specified marks i.e. 35% in all UG and PG courses, and 40% in B.Sc./B.A. (Honours) in external examination (Theory and Practical/ Project work) and internal assessment separately for each paper in order to pass the examination.

## UNFAIR MEANS / MISCONDUCT / MALPRACTICES:

- a) Bringing in or being in impersonation or possession of any document, paper, book photocopy, or any other material including electronic devices such as cell phones, digital diary, programmable calculator, pen scanner, Bluetooth equipment etc. other than those permitted by the College, in the examination hall, or at any time during the examination.

- b) The presence of special marks or any other attempt to disclose identity in any way or writing on the question paper; or any other paper found in the possession of the candidate.
- c) If a candidate leaves the examination hall without delivering the answer book to supervisor concerned or takes it away with him or intentionally tears it off or disposes of his/her answer book or any part thereof inside or outside the examination hall, he/she shall be disqualified in appearing in any College examination. In addition, the case will be reported to the police.
- d) Using abusive or obscene language or behaving in a disorderly or unruly manner or using physical violence, in or around the examination hall.
- e) Using any means to communicate or attempting to influence the examiners, or officers of the examination, directly or indirectly with requests, threat, appeal or undue influence upon them for favour in the examination.
- f) Creating disturbance in the examination hall or in its vicinity.
- g) In case of carrying a fire-arm to the examination hall, a criminal case will be registered against that person.
- h) Any staff related to examination process if found involved in any examination discrepancies shall be taken seriously and appropriate action will be taken after appropriate inquiry.

## IMPROVEMENT EXAMINATIONS:

- (i) A student who has been declared 'pass' in the undergraduate course he/she may apply for improvement examination within two years from the declaration of the result of the final semester and he/she can take full papers of course for improvement.
- (ii) A student shall have to appear only once in odd (1st, 3rd and 5th) semester together and once in even (2nd, 4th and 6th) semester examination of the papers chosen for improvement from current syllabus along with other regular students.
- (iii) If a student fails to improve upon the original marks obtained in the paper chosen for improvement, his/her original marks shall be retained and he/she shall not get a second chance for improvement.
- (iv) Improvement examination in practical/internal paper shall not be allowed.
- (v) A student taking improvement examination shall have to pay a fee decided by the College.

## RULES FOR RE-EVALUATION OF ANSWER-BOOK(S):

- (i) If any examinee/student is not satisfied with the marks obtained in any theory paper, he/she may apply for re-evaluation of his/her answer-books within fifteen days from the date of uploading of the result on College website by depositing non-refundable fee as prescribed by the College from time to time. This re-evaluation facility shall be permitted only for theory papers of all the examinations conducted by the College for the respective current semester only. No re-evaluation shall be permissible in case of practical, viva voce examination, field work, dissertation, seminars and sessional /periodical tests etc.

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