

# **Yearly Status Report - 2018-2019**

F	Part A		
Data of the Institution			
1. Name of the Institution	SRI GURU TEG BAHADUR KHALSA COLLEGE		
Name of the head of the Institution	Dr. Jasvir Singh		
Designation	Principal		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	01887232037		
Mobile no.	9417012430		
Registered Email	sgtb321@gmail.com		
Alternate Email	iqacsgtbkc@gmail.com		
Address	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib, DisttRopar, Pin Code-140118, Punjab		
City/Town	Sri Anandpur Sahib		
State/UT	Punjab		
Pincode	140118		

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. Sangeet Kumar
Phone no/Alternate Phone no.	01887232037
Mobile no.	8427822077
Registered Email	iqacsgtbkc@gmail.com
Alternate Email	sp7maths@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.sgtbcollege.org.in/wp-content/uploads/2018/09/PBCOGN-12575-Submission-of-AQAR-for-the-year-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink:	https://www.sqtbcollege.org.in/wp-content/uploads/2019/12/Academic-Calender2018-19.pdf

## 5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	B+	1	2006	02-Feb-2006	02-Feb-2013
2	A	3.01	2015	15-Nov-2015	14-Nov-2020

# 6. Date of Establishment of IQAC 10-Jul-2006

# 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	
National Seminar on Advances in Mathematical and Information Sciences	23-Feb-2019 1	200	
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# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SRI GURU TEG BAHADUR KHALSA COLLEGE, SRI ANANDPUR SAHIB	DBT Star College Scheme	DBT, Ministry of Science & Technology, GoI	2018 1095	12100000
Department of Mathematics, Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	Mini-MTTS Program	National Board for Higher Mathematics	2018 6	330000
Dr. Sangeet Kumar, Department of Mathematics, Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	Early Career Research Award	SERB-DST, GoI	2018 1095	1469000
Dr. Jujhar Singh, Department of Agriculture, Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	Major Research Project	DST, GoI	2018 1095	3296700
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Two new Skill /Professional Courses and one diploma course started 2) Creation of a fully air conditioned reading hall for students 3) Transport facilities enhanced more buses added 4) Promotion of Research Activities 5) Applied and received for Autonomous Status from UGC, New Delhi 6) Six Departments established Departmental Libraries sponsored by DBT Star College Scheme

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# 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To start new Skill based and Professional Courses	Two new skill based courses namely, B. Voc. (Retail Management) and B.Voc.(Hospitality Tourism) and one Diploma in Agriculture started by College
To create a fully air conditioned Reading Hall	The facility of fully air conditioned Reading Hall is available
To increase Transport facility	Four new buses have been started as per the needs of the students
To promote Research Activities	Two faculty members received major research projects
To go for Autonomous Status	College applied for Autonomous Status to the UGC and obtained it
To establish Departmental Libraries	Six Departments namely, Department of Mathematics, Department of Physics, Department of Chemistry, Department of Computer Science, Department of Agriculture and Department of Botany have already established their departmental libraries under DBT Star College Scheme.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	21-Nov-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	20-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1 Administrative procedures: a) Daily rough cash book, personally checked by accountant and Principal. b) Preplanned administrative feedback meetings. c) IQAC, LMC and Governing council meetings for feedback and decision making. d) Periodic meetings of various committees and decision making therein. e) Departmental meetings on syllabus completion and correction feedback and other departmental activities. 2 Students admission: a) Daily dayend reports on admission status. b) Compulsory parent meetings for feedbacks. 3 Students' records: a) Query based software used for maintaining students' record. b) Monthly attendance record and feedback of defaultering students. c) Record of fees in installments and its recovery. 4 Evaluation and examination procedures: a) Existence of fullfledged examination committee and updated maintenance of concerned records. b) Periodic meetings of examination committee. c) Inhouse central assessment program for speedly feedback on evaluation. d) Critical manual correction of borderline cases before the declaration of results. 5 Other a) Digitization of old records for decision making.

## Part B

## CRITERION I – CURRICULAR ASPECTS

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College is affiliated to Punjabi University, Patiala. Therefore, the Curriculum designed by the Punjabi University, Patiala is followed for all courses. But

some faculty members of our college are members of different Board of Studies in the University and they express their views/suggestions for the improvement of the syllabus time to time. This gives an opportunity to influence the syllabus design and content. Moreover, for effective curriculum delivery, the teachers divide the syllabus into convenient segments according to the number of teaching days available.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
N	Diploma in Agriculture	01/07/2018	730	Field Assistant, Gardener, Florist, Nursery manager, Technical Assistant	To enhance the Nursery management, Orchard management, Pruning and training practices, Lawn grass management, Plant Protection skills

## 1.2 - Academic Flexibility

#### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction	
BVoc	B. Voc. (Hospitality & Tourism)	01/07/2018	
BVoc	B. Voc. (Retail Management)	01/07/2018	
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# 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS Programme Specialization		Date of implementation of CBCS/Elective Course System
MSc	Chemistry	15/07/2018
MSc	Physics	15/07/2018
MSc	Mathematics	15/07/2018
MSc	Botany	15/07/2018

#### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	16

#### 1.3 - Curriculum Enrichment

## 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course on Spoken English	15/07/2018	15

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## 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
BSc	Non- Medical/Medical/Hons. School in Chemistry	340		
BSc(Agriculture)	Agriculture	134		
BBA	Business Administration/Management	49		
BCom	BAF	43		
BCom	General	72		
BCA	Computer Science	44		
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## 1.4 - Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

To ensure quality of education among students, feedback session is conducted at the end of each semester on the basis of two Questionnaires comprising of 16 different parameters, which are analyzed and utilized for generating various kind of facilities to the students. Each variable has been evaluated on the scale of 4, where 4 stands for 'Very Good' and 1 stands for 'Below Average'. The feedback received from the stakeholder's viz. students, alumni and parents is analysed by the IQAC, and then the various outcomes are shared with the College Principal. As per the feedback, a plan of action is prepared and necessary steps are taken for quality improvement in various academic, administrative, co-curricular and other aspects.

#### **CRITERION II – TEACHING- LEARNING AND EVALUATION**

#### 2.1 - Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BVoc	Software Development, Food Processing, Retail Management, Hosp. & Tourism	200	120	120

BCA	BCA	50	51	51
BBA	BBA	50	18	18
BCom	B.Com General, Accounting & FinanceB.Com (Hons)	375	198	198
BSc(Agricultu re)	Agriculture (Hons.)	100	101	101
BSc	B.Sc. Medical,B.Sc. (N/M),B.Sc. (Hons. Chemistry), B.Sc. (Hons. Maths), B.Sc.(Hons.	350	223	223
BA	English (HS)	500	249	249
MA	Punjabi, History, Hindi, English, Political Science	228	143	143
MCom	Commerce	58	40	40
MSc	Chemistry, Physics, Maths, Botany, IT, (IT) (Lateral Entry),	251	198	198
PGDCA	Computer Science	60	27	27

## 2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	institution	Number of teachers teaching both UG and PG courses
2018	2425	658	92	45	137

## 2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll ICT Tools and resources available Resources)	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
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137	51	200	6	2	20	
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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student mentorship system is available in the College. In this regard, mentorship groups (each consisting of 35 students) are formed and one mentor is assigned to each group. Every month a mentorship lecture/tutorial is planned, in which the mentor motivates the mentees to regulate their studies according to class test, mid-semester exams and final exams. The mentors also encourage the students to participate in cultural/sports activities and try to resolve their grievances and doubts. Mentees are free to approach their mentors for any kind of problems and mentors are always there to help them. In addition, mentors keep a complete record of student's progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3083	137	1:23

## 2.4 - Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	52	7	2	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies		
2018	Dr. Parmjit Kaur	Associate Professor	"Rashtri Ekta Puraskar"by International Basab Darshan Parishad, Banglore, India		
2018	Lt.Sandeep kumar	Assistant Professor	15 August Parade 2018, PARAMAN PATRA ,Punjab Government		
2018	Lt.Sandeep kumar	Assistant Professor	PARAMAN PATRA NCC ,Punjab Government		
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# 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc(Agricultu re)	ŪĠ	7	30/11/2018	30/06/2019
BSc(Agricultu re)	ŪĠ	5	30/11/2018	30/06/2019

BSc(Agricultu re)	ŬĠ	3	30/11/2018	30/06/2019
BSc(Agricultu re)	ŪĠ	1	30/11/2018	30/06/2019
BSc	UG	5	30/12/2018	30/06/2019
BSc	UG	3	30/11/2018	30/11/2019
BSc	UG	1	30/11/2018	30/06/2019
BA	UG	5	30/11/2018	31/03/2019
BA	UG	3	30/11/2018	31/03/2019
BA	UG	1	30/11/2018	31/03/2019
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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Apart from University examinations, students are evaluated continuously during classroom teaching. A few components of continuous evaluation are: 1)

Assignments 2) Quiz/Open Book Test 3) Surprise Test 4) MSTs. During a semester,

2 MST's are conducted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of session, an academic calendar comprising of various academic activities is prepared and is uploaded to the college website for the perusal of students and teachers.

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sqtbcollege.org.in/wp-content/uploads/2019/12/Prgram-Outcomes.pdf

#### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BFA	BFA	Financial Administrati on	56	56	100
MCom	MCom	Commerce	41	41	100
MSc	MSc	Science	218	218	100
MA	MA	Arts	78	75	80
BVoc	BVoc	Software development, Retail management, Hospitality management	43	43	100
BSc Agr iculture	BSc(Agricu lture)	Agriculture	91	91	100
BSc	BSc	Science	149	149	100

		(Medical and Non Medical)			
BCom	BCom	Commerce	93	93	100
BCA	BCA	Computer Application	37	37	100
BBA	BBA	Business A dministratio n	9	9	100
BA	BA	Arts	119	117	95
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## 2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.sgtbcollege.org.in/wp-content/uploads/2019/12/Student-Satisfaction-Survey-SSS.pdf

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST, GoI	3296700	1593000
Major Projects	1095	SERBDST, GoI	1469000	556533
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## 3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on exploring mysteries behind Scientific Logic	Department of Chemistry	09/02/2019
Workshop on An issue of survival and Sustainability: Disaster Management	Department of Chemistry	08/03/2019

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category	
NA	NA	NA	30/06/2018	NA	
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
NA	NA	NA	NA	NA	30/06/2018

No	fi1	6	lau	oaded	_

## 3.3 - Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded	
0	Nill	

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)		
National	Commerce	3	5.56		
International	Commerce	6	5.56		
National English		3	3		
International	International Mathematics		2		
International Physics		6	2		
International Punjabi		6	0		
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication			
Religious Studies	8			
Punjabi	8			
English	5			
Computer Science	6			
Commerce	4			
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Some results on normal GCR light like submanifol ds of indefinite nearly kahler sub manifolds	Megha And Sangeet Kumar	Internat ional Journal of Geometric Methods in Modern Physics	2019	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	2

	•					
Warped Product Semi Trans versal Lightlike SubManifol ds of indefinite nearly Kahler manifolds	Sangeet Kumar	Differen tial Geometry and Dynamical Systems	2018	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	1
Electrical characteri zation of nanocrysta lline SnSe and ZnSe thin films: effect of annealing	Vimal Mehta, Deep Shikha	J Mater Sci: Mater Electron	2018	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	1
Mixed transition and rare earth ion doped borate glass: str uctural, optical and thermo luminescen ce study	Vimal Mehta	J Mater Sci: Mater Electron	2019	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	4
Absorption edge parameters of the LIII edge for compounds of Hg,Ti,Pb and Bi using EDXRF technique	Amrit Singh	Radiation Physics and chemistry	2018	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	1
Modified atomic number dependence of total b remsstrahl ung spectra in	Amrit singh	Turkish Journal of Physics	2019	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	1

parameters .nvestigat	Randev Singh, Amrit Singh, Devinder Singh	Glass Physics and chemistry	2019	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	1
Studies						
Interactio n shielding shielding shielding parameter parameter of lead al of minoborop um hosphate glass system	Studies of Photon nteractio n shielding parameter f lead al minoborop hosphate glass system Randev Singh, Amrit Singh, Devinder Singh	Radiation Physics and chemistry	2019	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	1

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Modified atomic number dependence of total b remsstrahl ung spectra in compounds	Amrit singh	Turkish Journal of Physics	2019	22	Nill	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib
Photon i nteraction parameters investigat ions for some ZnO-A 1203-Fe203 -P205 hlasses at	Randev Singh, Amrit Singh, Devinder Singh	Glass Physics and chemistry	2019	23	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib

59.4 keV incident photon energy						
Studies of Photon Interactio n shielding parameter of lead al uminoborop hosphate glass system	Randev Singh, Amrit Singh, Devinder Singh	Radiation Physics and chemistry	2019	72	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib
Electrical characteri zation of nanocrysta lline SnSe and ZnSe thin films: effect of annealing	Vimal Mehta, Deep Shikha	J Mater Sci: Mater Electron	2018	63	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib
Mixed transition and rare earth ion doped borate glass: str uctural, optical and thermo luminescen ce study	Vimal Mehta	J Mater Sci: Mater Electron	2019	63	4	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib
Some results on normal GCR light like submanifol ds of indefinite nearly kahler sub manifolds	Megha And Sangeet Kumar	Internat ional Journal of Geometric Methods in Modern Physics	2019	25	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib
Warped product se mi-transve rsal lightlike submanifol ds of indefinite	Sangeet Kumar	Differen tial Geometry and Dynamical Systems	2018	Nill	1	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local	
Attended/Semi nars/Workshops	8	54	Nill	37	
Presented papers	18	44	3	22	
Resource persons	1	4	4	1	
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#### 3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities		
Lodging and First- Aid Service on the occasion of HolaMohalla	NCC/Red Cross	2	100		
Blood Donation Camp	NCC	1	100		
Blood Donation Camp	Indian Red Cross Society, Punjab State Unit, Branch Rupnagar	4	35		
First Aid Training Camp (InterCollege Camp)	Bhai Ghanaiya Ji Charity and Peace International Foundation	6	256		
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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited	
Waste Management Products Plastic Bottle House	Praman Pattar	Govt. of Punjab	Nill	
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
	cy/collaborating		participated in such	participated in such
	agency		activites	activites

Gender Issue	NCC/ Sai Hospital	Gender Issue	4	100
AIDS Awareness Program	NCC/Civil Hospital	AIDS Awareness Program	3	100
Health Hygiene	NCC/Civil Hospital	Health Hygiene	3	100
Swachh Bharat Abhiyan	NCC	Swachh Bharat	4	100
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## 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration			
0	0	0	0			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Training	Industrial Training	Bonn Nutrients Pvt. Ltd.Baddi Cremica Tahliwal Pepsico India Holding Pvt. Ltd.	01/01/2019	31/05/2019	6
Industrial Training	Industrial Training	Mr. Becters Speciality Food Pvt. Ltd., Tahliwal	01/01/2019	31/05/2019	3
Industrial Training	Industrial Training	Nestle, Moga	01/01/2019	31/05/2019	2
Industrial Training	Industrial Training	Verka, Mohali	01/01/2019	31/05/2019	2
Industrial Training	Industrial Training	Mondelez, Baddi (H.P.)	01/01/2019	31/05/2019	2
Industrial Training	Industrial Training	National Fertilizers Ltd., Nangal	01/01/2019	31/05/2019	2

Industrial Training	Industrial Training	A@2it, Sector 34-A, Chandigarh	01/01/2019	31/05/2019	1
Industrial Training	Industrial Training	Thinknext Technologies Pvt. Ltd., Sector-65, Phase-11, Mohali	01/01/2019	31/05/2019	6
Industrial Training	Industrial Training	CS Soft Solutions (India) Pvt. Ltd., E-300, Industrial Area, Sector-75, Mohali	01/01/2019	31/05/2019	8
Industrial Training	Industrial Training	Dezign Suite, C-127, 3rd Floor, OZI Building, Phase 8, Industrial Area, Mohali	01/01/2019	31/05/2019	17
		No file	uploaded.		

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs		
0	0 30/06/2018		Nill		
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## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

## 4.1 - Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	13130440

## 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added		
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added		
Classrooms with Wi-Fi OR LAN	Newly Added		
Seminar halls with ICT facilities	Newly Added		
Classrooms with LCD facilities	Newly Added		
Seminar Halls	Existing		
Laboratories	Newly Added		

Class rooms	Existing
Campus Area	Existing
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## 4.2 - Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation	
SOUL	Fully	2.0	2010	

## 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total		
Text Books	10477	817430	1094	345038	11571	1162468	
Reference Books	27567	10386088	868	331520	28435	10717608	
e-Books	205031	5000	330000	11500	535031	16500	
Journals	57	113620	5	10100	62	123720	
CD & Video	280	Nill	20	Nill	300	Nill	
Weeding (hard & soft)	11539	504408	Nill	Nill	11539	504408	
	View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content			
0 0		0	30/06/2018			
No file uploaded.						

## 4.3 - IT Infrastructure

## 4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	227	6	227	0	0	0	0	0	0
Added	22	1	22	0	0	0	0	0	0
Total	249	7	249	0	0	0	0	0	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS

#### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<u>0</u>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
13941701	13941701	14907470	14907470

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and Policies for Utilization of Physical, Academic and Support Facilities The institute is spread over 18 acres of land with a beautifully landscaped campus offering a charming ambiance and easily accessible facilities. The need and convenience of the students are kept in view for maintaining and utilizing various academic and support facilities. 1) Women Hostel Facility: Women's hostel facility provides a safe and secure home away from home to the girl students coming from far off places or neighbouring states. It provides a healthy environment for mental and physical growth of its inmates. Well furnished rooms and recreation hall are the prized possessions being utilized by the students anytime. 2) Laboratories: The Laboratories are available in the departments of Physics, Chemistry, Zoology, Botany, Agriculture, Computer Science. Recently labs have been introduced in retail Management and Hospitality Management by the department of commerce. Every department has developed procedures and policies for the use of labs as per their own requirement. General rules for the conduct of students during practical's in labs are common. The students are made aware of them in beginning of the session. All the labs are maintained from time to time. The chemicals and instruments are always sufficient in amount and number. Adequate student teacher ratio is maintained in labs for smooth conduct of Practical's. 3) Library: The library is equipped with SOUL Software. The library has its own set of rules which are displayed for the knowledge of students. A web link is provided from where anyone can obtain information about the books available in the library. The students are provided with Library cards. The faculty also has been provided with the Library cards. The books are issued for a certain period. 4) Sports Complex: The college is facilitated with sports ground maintained by the department of Physical Education. The ground is equipped with 400 meter track. A separate Basketball ground is also developed by the college. The ground is used for multifarious activities. The sports ground is used for staging Annual Athletic meet and other sports event. 5) Computer Labs: The college has 7 computer labs well organized and maintained by the Department of Computer Science. Since, the computers are updated from time to time catering to include new technologies and updated software's. Every student is given its own system during practical lab work. The rules for the smooth functioning of labs have been framed by the department and are strictly adhered too. 6) Class Rooms: The classrooms are maintained by the college administrative staff. Each class has been provided with independent class room. This helps in saving time and developing proper study environment. The class rooms are allotted keeping in mind the strength of the students in each class so that proper environment is provided to the students. 7) Wi-Fi campus: High speed internet connectivity is provided throughout the campus and the Women hostel. 8) E Surveillance:

Whole campus is under Surveillance Camera System with more than 80 IP based high definition CCTV cameras.

https://www.sgtbcollege.org.in/wp-content/uploads/2019/12/Procedure-and-Polices-for-Utilization-of-Physical-Facilities.pdf

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

## 5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees	
Financial Support from institution	MERIT BASIS, FATHER-LESS, SPORTS QUOTA	818	2067414	
Financial Support from Other Sources				
a) National	SC, ST, MINORITY, SINGLE GIRL CHILD	289	0	
b)International	NA	Nill	0	
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved	
International Yoga Day	21/06/2019	800	At College level	
Bridge Course	05/05/2019	50	At College level	
Certificate Course in Communication Skills	15/07/2018	15	Punjabi University, Patiala	
<u>View File</u>				

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive Coaching	600	900	300	180
<u>View File</u>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	4

# 5.2 - Student Progression

# 5.2.1 – Details of campus placement during the year

On campus			Off campus			
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed	
N	Nill	Nill	N	Nill	Nill	
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# 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	26	B.A.	Social Sciences	MCM College of Education, Bhunopali; Rayat College of Education, Railmajra; NCPE, Chupki; SKR Memorial College, Bhagomajra; Punjabi University, Patiala; Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	B.Ed., B.P.Ed., M.A .(English), M.A.(Politic al Science), M.A. (Geography)
2019	3	B.A.(Hons.) English	English	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	M.A.(Engli sh)
2019	22	B.C.A., B.Voc. (Software De velopment), PGDCA	Computer Science	Thapar University, Patiala; Mata Gujri College, Fatehgarh Sahib; IGNOU; Sri Guru Teg Bahadur Khalsa College, Sri	M.C.A., M.Sc. (IT)

				Anandpur Sahib	
2019	45	B.Com.	Commerce	Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	M.Com.
2019	6	B.Sc. (H) Chemistry/B. Sc. (Non- Medical)	Chemistry	Punjabi University, Patiala; DAV University, Jalandhar	M.Sc. (Chemistry)
2019	2	M.Sc.(Chem istry)	Chemistry	Panjab University, Chandigarh ISSER Mohali	Ph.D
2019	23	B.Sc.(Medical)	Life Sciences	Guru Nanak Dev University, Amritsar; Mata Gujri College, Fatehgarh Sahib; Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib	M.Sc. (Zoology), M.Sc. (Botany), M.Sc. (Chemistry), M.Sc. (Micro biology)
2019	16	B.Sc.	Agriculture	NIAM, Jaipur YSP UHF, Solan CSKHPKV, Palampur PAU, Ludhiana COH, NERI LPU, Jalandhar MGC, Fatehgarh Sahib	M.Sc.(Agriculture), MBA, M.Sc. (Food Science)
		<u>View</u>	<u>v File</u>		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	17
GATE	2
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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants		
Khalsayi Games	Inter College	3000		
Weight Lifting Competition	University	200		
View File				

## 5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student	
2018	Bronze Medal	National	1	Nill	150123	Mehakpreet Kaur	
2018	Bronze Medal	National	1	Nill	150121	Sukhdeep Kaur	
	27 641 1 - 4 - 4						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

N.A

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has an online portal for registration of alumni association with registration no. DIC/ROOPNAGAR 1923/2015-2016 DATED 24-09-2015. A total of 787 alumni have aleready registered for the alumni association. The college is in the process of registering all its graduates. The college keeps the complete record of progression of the registered alumni. In future, we are planning to organize an alumni meet for old students.

5.4.2 - No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

787

5.4.4 – Meetings/activities organized by Alumni Association :

1

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

- 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
  - Ten of our faculty members are guiding Ph.D. students directly with other institutes. Participation in Krishi Mela
- 6.1.2 Does the institution have a Management Information System (MIS)?

# 6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

	Details
Strategy Type	
Curriculum Development	The college is affiliated to Punjabi University Patiala and has to follow the curriculum as prescribed by the university.
Teaching and Learning	Submitting and following teaching plans. • Preparing academic calendar. • Using advanced methods of teaching. • Conducting unit tests, group discussions and home assignments etc. • Conducting preliminary examinations with innovative known and unknown options. • Exposing students to outdoor learning through educational trips, excursions, camps etc. • Motivating students for research activities.
Examination and Evaluation	Internal Examinations are conducted as per the instructions of the University. University Examinations are conducted as per the norms and regulations of Punjabi University,  Patiala.
Research and Development	The college has well established research cell. Many teachers are actively involved in research activities. The college management extends helping hand towards the young researchers and provides all kind of support for their qualification enhancement. Grant from CPE is utilized to established research labs in Physics, Chemistry and Botany, which enabled many teachers to continue their research work. Two faculty already received major research projects from DST, GoI, New Delhi. In near future college will involve the post-graduate students in small projects and their participation in research activities.
Library, ICT and Physical Infrastructure / Instrumentation	Library is being regularly upgraded and updated. New books, e-journals and e-learning material are added every year. A number of computer systems are available in the library for students as well as staff members. Library software system are available in the library.
Human Resource Management	The institution has an efficient HRM to access adequate human power requirements, staff recruitment,

monitoring and planning professional development programmes. There are many staff welfare schemes. Teachers undergo regular training programmes by participating in Refresher Courses, Orientation Courses and other training programmes offered by adjoining Universities. The institution recruits faculty members and staff based on the guidelines provided by the university. Orientation programmes are organized at the college level for freshly appointed teachers. Incentives are also given to the staff members. Effective system of appraisal of performance of teachers is there. Industry Interaction / Collaboration During this year the institute has signed MOU with two national and international industries which will provide training and placement to our students of various departments. These companies are of national and international repute and will provide help in designing the curriculum and setting up of the laboratories. For protecting environment, the college has tied-up with a govt. agency. Admission of Students The admission committee conducts mandatory meetings with the parents before the commencement of admission. The purpose of these meetings is to inform the parents and their wards about, rules and regulations of the College and the University. Students are guided to choose the right subjects and career options.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1 Administrative procedures: a Daily rough cash book, personally checked by accountant and Principal. b. Preplanned administrative feedback meetings. c.  IQAC, LMC and Governing council meetings for feedback and decision making. d Periodic meetings of various committees and decision making therein.  e Departmental meetings on syllabus completion and correction feedback and other departmental activities. 2  Student admission: a Daily dayend reports on admission status. b  Compulsory parent meetings for feedbacks. 3 Students' records: a Query based software used for maintaining
	students' record. b Monthly attendance record and feedback of defaulter

	students. c Record of fees in installments and its recovery. 4 Evaluation and examination procedures: a Existence of full fledged examination committee and updated maintenance of concerned records. b Periodic meetings of examination committee. c Inhouse central assessment program for quickest feedback on evaluation. d Critical manual correction of border cases before declaration of results. 5 Other a Digitization of old records for decision making.
Finance and Accounts	The finance department uses software designated by the Govt of India precisely EAT (Expenditure, Advance and Transfer) module. The accounts department also uses their own software for their day to day operations.
Student Admission and Support	The admission of students in every new session is through counselling and merit. The college office uses their own software for issuing fee slip and roll no to students at the time of admission.
Examination	The exams are conducted by University which has its own system.

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. Surender Kumar	FDP on research Methodology Tools for Data Analysis	NA	800
2019	Dr. Gurpreet Kaur	International Conference on Facts Fictions	NA	1000
		<u>View File</u>		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	i	i	i	<del>                                     </del>		
2019	Hands on training workshop on Active learning in optics	N	18/01/2019	19/01/2019	11	Nill
2019	Workshop on diagnostic based plant disease Management	И	15/02/2019	15/02/2019	25	5
2019	Workshop on Disaster Management	N	08/03/2019	09/03/2019	90	30
2019	Workshop on SPSS	N	18/03/2019	18/03/2019	132	Nill
2018	FDP on Latex	N	22/12/2018	22/12/2018	56	Nill
2019	Workshop on MATLAB	N	08/02/2019	09/02/2019	100	Nill
2019	National Seminar on Advances in Mathema tics and I nformation al Sciences	N	23/02/2019	23/02/2019	86	Nill
2019	Workshop on SPSS	N	18/03/2019	18/03/2019	146	Nill
2019	И	National Workshop on SOUL (I ntegrated Library Management Software)	27/05/2019	31/05/2019	Nill	80
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course on Research Methodology	2	01/12/2018	21/12/2018	21
38th	4	01/01/2019	28/01/2019	28

Orientation Course				
Refresher Course on Disaster Management	2	28/12/2018	17/01/2019	21
Refresher Course	2	06/12/2018	26/12/2018	21
Short Term Co urse(Internatio nal Training course on Agricultural and Natural Resource Economics	1	04/11/2018	23/11/2018	21
FDP on "Essentials of Latex"	19	22/12/2018	22/12/2018	1
Refresher course on ICT Tools	2	18/06/2018	07/07/2018	21
Course on Curriculum Design	2	28/01/2019	06/02/2019	10
		<u>View File</u>		

## 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-te	aching
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

#### 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
5	8	3

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audits are done by college committee constituted by the college Principal. The external audits are done by the management (SGPC, Sri Amritsar Sahib).

# 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose		
NA	0	NA		
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## 6.4.3 - Total corpus fund generated

#### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte	rnal
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of Education, SGPC, Sri Amritsar Sahib	Yes	Principal, Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib
Administrative	Yes	SGPC, Sri Amritsar Sahib	Yes	Principal, Sri Guru Teg Bahadur Khalsa College, Sri Anandpur Sahib

#### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Parent Teacher Association: A parent teacher meeting was held on 22 -09-2018 in which a total of 502 parents/guardians of our students took part. The purpose of this meeting was to inform as well as to take valuable suggestions from the parents/guardians about the autonomous status of the college, apart from asking suggestions for the overall improvement of college. Teachers from the departments were involved in this very successful event as the interaction between our college Principal and staff with the parents/guardians was quite cordial and fruitful. The parents/guardians expressed their views openly on merits and shortcomings of the college with respect to the teaching methods and other facilities, infrastructure and overall environment of the college. This parent teacher meeting provided us a tremendous opportunity to further improve our performance in every aspect, may it be teacher-student relations in and out of class room food quality in the hostel mess or the running of the college buses etc. On behalf of the college, parents/guardians were also informed about the following important points: • Steps taken by the college about discipline and absolutely no tolerance about any kind of ragging in the college campus. • New courses started by the college in recent times. • Record of students, attendance in his/her respective classes, tests and their overall conduct in and out of the class room

#### 6.5.3 – Development programmes for support staff (at least three)

1) Workshop on SOUL Software 2) Computer training for non-teaching staff. 3) Participation in various training programmes which are conducted by University

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

- 1) Improvement of Infrastructure Facilities 2) Promotion of Research Activities
- 3) Introduction of new skill/vocational courses 4) To achieve Autonomous status

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
	initiative by IQAC	conducting IQAC			participants

2019	National	23/02/2019	23/02/2019	23/02/2019	200
	Seminar on				
	Advances in				
	Mathematical				
	and				
	Information				
	Sciences				
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## **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Women Empowerment to Mark Womens Day	24/11/2018	24/11/2018	60	Nill
Lecture on healthy Nutrition	09/03/2019	09/03/2019	50	Nill
Anaemia awareness in Girls students	11/03/2019	11/03/2019	50	Nill

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

#### Percentage of power requirement of the University met by the renewable energy sources

1) The college frequently organises plantation drive in college campus as well in neighbouring villages. 2) The college has initiated the Go Green by reducing the use of paper.

## 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill

#### 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	20/03/2 019	03	Lodging and First Aid Service on Occasion of Hola	Service	102

				Mohalla	
		No file	uploaded.		

#### 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title Date of publication		Follow up(max 100 words)
NA	30/06/2018	NA

#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants			
Gurpurab, Sri Guru Teg Bahadar Ji at College Campus	10/12/2018	12/12/2018	50			
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college is situated in the lap of green and resplendent natural beauty with a variety of flora and fauna. The inmates of the college are very careful to keep the campus plastic free. A botanical garden and shade net are very well maintained here. Following initiatives are taken for successful achievement of the said purpose: 1. Regular plantation drive on various occasions. 2. The college has its own nursery for cultivating seasonal flowers. 3. Dustbins have been installed at various places and students are advised not to throw litter outside. 4. The Students are informed in every tutorial classes that it is their moral duty to maintain a clean college campus.

#### 7.2 - Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practice - I: Title of the Best Practice: Moral and Ethical Education of the Students Best Practice - II: Title of the Best Practice: Community Service (For details, kindly visit the following link)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.sgtbcollege.org.in/wp-content/uploads/2019/12/Best-Practices.pdf

#### 7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1) A remarkable differentiating factor for the college is its Community Radio Station, which has the approval of Ministry of Information Broadcasting, Government of India. The college has been sanctioned 90.8 MHz frequency for the transmission of programmes of general awareness and current relevance. Those programmes are created and broadcast by various departments of the college. This radio station has a range of about 40 Kilometers. Ours is the first college in the region to take the initiative of this unique venture. This radio station is a standing example of our ever expanding infrastructural base and of our constant effort to connect meaningfully with the community/people. 2) In the beginning of each session, the faculty contribute a fund to help the poor and needy students. This fund is then utilized to help especially the girl students who came from poor background and face difficulty in continuing their education. Boys lacking parental support are also helped financially.

#### 8. Future Plans of Actions for Next Academic Year

1. To go for 3rd cycle of Re-accreditation by NAAC. 2. Judicious utilization of grants received under DBT and DST Schemes. 3. Establishment of centralized instrumentation laboratory under DST FIST Scheme. 4. To conduct inspection of Department of Agriculture by Punjab Council of Agriculture. 5. To complete the construction multistory building, to increase more infrastructure. 6. Appointment of Regularization of more faculty members. 7. To acquire agriculture land for extension activities for agriculture students. 8. To increase intake of students 9. Streamlining of Examination process under autonomous status. 10. To promote more faculty members to do interdisciplinary research and to provide faculty incentive, based on research performance. 11. Introduction of new PG courses in various disciplines 12. To strengthen Central and departmental libraries. 13. To support students from different strata of society financially ( to aware the students to apply for various scholarships central as well as State) 14. Under the autonomous status the institute constantly strived to reform the syllabus of all the streams as per changing World scenario. Introduction of more job oriented subjects. 15. To broadcast subject talks, information on various topics for general public of geographically near areas by radio services of this institute. 16. To upgrade Gymnasium equipments as per requirement.